MINUTES OF WOULDHAM PARISH COUNCIL MEETING TUESDAY 6th July 2021 AT 7.30PM WOULDHAM VILLAGE HALL

Present: Cllr Bell, Cllr Baker, Cllr Rimmington, Cllr Savaryn, Cllr Parris, Cllr Gray , BCllr Dalton, 7 members of the public, PCSO Patangwa

The members of the public were on Zoom but due to technical issues could not hear the meeting and had to leave.

1.	APOLOGIES KCC Andrew Kennedy, Community Warden Viv Hickmott, Cllr	
	Marr, Cllr Head Bcllr Davis	
2.	MINUTES	
	The minutes of the Parish council meeting held on May 4 th 2021 were	
	proposed by Cllr Savaryn and seconded by Cllr Rimmington to be a true	
	record of proceedings. It was agreed by all other councillors that the	
	minutes were to be signed by the Chairman.	
3.	MATTERS ARISING FROM MINUTES	
	Members agreed that any other matters arising from the minutes would	
	be dealt with under the appropriate heading, as the meeting progressed	
	through the agenda.	
4.	DECLARATIONS OF INTEREST	
	None	
5.	EXTERNAL REPORTS	
5.1	Borough Councillor: Report received. There were no questions	On website
5.2	County Councillor: Newsletter gets posted on Facebook, will be	
	accepted as report and posted on website.	
5.3	Police report: Report received. Samir Patangwa is at the meeting. Chair	
	reads out his report. Samir has been attending the school at pick up	On website
	times. There are many problems at the school at drop off and pick up	
	times as there is no official parking area and all the cars park in Worrall	
	Drive. He is present as often as he can and speaks to the parents and the	
	teachers. He has also spoken to construction sites asking them to divert	
	their lorries. The Headmaster is not going to open the car park for	
	parents. Staff take up 70 of the 106 spaces. The rest is for disabled	
	children and visitors. Cllr Parris thought that in the planning permission	
	the car park should remain open but only the turning circle was for	
	parents.	
	Children living locally cannot get into school causing more traffic coming	
	from outer areas. The school has 417 children full capacity with 40 on reserve.	
	Discussion on a questionnaire on parents to find out where they are all	
	coming from but the Head was not keen. Some of the cars drive from PV	
	and Wouldham village, often parents head straight off to work.	
	Approach Trenport to ask if there is a place they would develop for	
	parking? Currently Trenport are not responding to any messages. There	
	will be 80 spaces in the community centre so they might be able to park	
	there. There is some space available at the school which might be able to	
	be used for a car park, the Head said that there was a planning	
	application for a larger car park but residents objected, this was not	
	remembered by any of the PC at the time.	
	Ask Andrew Kennedy about space.	

5.4	Samir says he will come down with a colleague to check on the traffic in rush hour. Cllr Gray invites him to speed watch. She comments that speed and volume in the village is bad. Cllr Rimmington suggests he contact Alan who has all the traffic figures for enforcement. Questions. Cllr Rimmington asks about the abandoned car in the car park, do we know why it hasn't been collected? Clerk has reported it twice. For police to remove a car they have to have a reason (such as been involved in crime) so goes round in circle. Samir will ask the officers at his next meeting. Clerk to send details to BCllr Dalton. Car owner is not local but can some notification be sent? Thanks Samir for his report and for coming. Neighbourhood Watch. Cllr Rimmington has nothing to add to PCSO	
	report.	
5.5	Community Warden. Report received.	On website
6.	PLANNING	
6.1	Planning applications considered and commented upon by the Planning	
	Committee TM/21/01679/RD Landscaping on the Tramway TM/21/01620/LDP 2 Boulton View. Conversion of loft space ClIr Baker reports that larger windows were denied, this is for smaller windows.	
6.2	Planning consents issued:	
0.2	TM/21/01280/RD Landscaping on the Tramway	
	TM/19/01419/FL Innovation Park	
6.3	Planning applications refused:	
6.4	Other planning issues:	
0.4	Cllr Head has stood down and Cllr Savaryn will take her place on the	
	planning committee.	
	S106 agreements. Message from Eleanor Hoyle about how to get the	
	best from them. Urges the PC to put S106 on agenda and will meet us to	
	help apply.	
7.	MEMBERS OF THE PUBLIC.	
	All the members of the public messaged on Zoom to say they couldn't	
	hear anything that was being said and have left.	
8.	HIGHWAYS AND VERGES:	
	The new clerk will be looking at a new contract for grass cutting. Discussion on the church yard, who pays for the maintenance, discussion on including the churchyard in the PC contract. Some councillors think that Churches have some of the richest accounts in the country and shouldn't be short of money for cutting the grass, they think PC are nothing to do with the church. Out of respect for residents we should consider including it. The clerk reports that it is the parishioners who pay for the upkeep of the church. Payback started to cut the grass in 2019 but couldn't last year due to covid, prior to that it cost £600 for one cut. Clerk to contact the vicar. The new clerk can discuss with Headland about the work they have previously carried out voluntarily. Cllr Gray asks Is it worth approaching Hadlow? Cllr Parris thinks KCC have a duty of care to keep the grass down (on the pavements) and we should keep reminding them of that. Cllr Parris would like to be involved in the discussions on a new contract as it involves the Recreation Ground	

9.	STREET LIGHTING:	
	No reports	
10.	FOOTPATHS/PROW	
	Pathway Church to Winchester House. Andrew Kennedy will take it up	
	with KCC as it is spreading over the path.	
	The maths school charity who owns fields around Wouldham are	
	applying for a deposit statement with KCC to prevent ramblers from	
	cutting out more pathways through their land,	
11.	ALLOTMENTS:	
	The water bill for the first half of the year is in. Cllr Marr has read the	
	meters and clerk will bill the horse field and the allotment association.	
	Discussion on the low usage of water from the new meter for the horse	
	field, PC to ask the allotment association to put lock on their top tap.	
12.	PETERS VILLAGE	
	The benches the PC purchased are nearly in, the base is drying out now.	
	Maintenance charges are a source of many complaints.	
	The clerk tried to organise a meeting with all interested parties regarding	
	responsibilities in PV but could not get it done. Hardly any work is carried	
	out in PV as it should be. Residents talk about withholding the	
	maintenance charge but if you refuse to pay solicitors start to come in.	
	There is also a covenant which says Trenport can take back your house	
	and this is leading to lenders being concerned about lending on houses in	
	PV.	
	Discussion on a resident association running the maintenance contract in	
	the future, this work is too much for the PC to take on.	
	Some councillors consider that Trenport won't keep the contract much	
	longer.	
	Plastic tubes on trees, these are not coming lose and littering the area,	
	clerk to ask Trenport to remove them.	
13.	WOULDHAM COMMON:	
-	Chair attended meeting with Cllr Trantor from Medway Council and	
	others, they walked up Hill Road, they were looking at preventing quad	
	bikes which use this road and farmers fields, they discussed putting up	
	barriers to prevent them. PCSO McGowan is talking to British Rail about	
	their land. Lots of fly tipping has been reported. PROW agreed to bollards	
	to prevent fly tipping in 2018 but have now said they have no budget.	
14.	VILLAGE HALL:	
14.	It looks like the plan for a new hall in the village will not now happen.	
	Discussion on having a parish office in the village, 2 ideas. A ready made	
	container behind the Medway Inn on the car park (the landlord has	
	stated he will object to) or renovate the current hall. The reason this has not been suggested previously was because the village hall committee	
	did not have any money for renovations (they have now due to	
	Government covid payments) and KCC do match funding. Although in the	
	past the current hall has been called unfit for purpose due to the	
	dangerous road, no parking, the lack of disabled access and the general	
	state of the hall, there is currently no other option. Clerk and Cllr Head	
	had plans for a hall which could host larger parties and community get	
	togethers but the current hall would at least be able to maintain itself	
	with classes, the nursery and smaller uses.	

	Cllr Rimmington suggests asking Burham if they could share their office,	
	this was generally considered unworkable.	
	Cllr Parris wants the PC to wait until the plans are in for the allotment site	
	and then ask Trenport to build the hall they have suggested they would	
	offer on the Recreation Ground instead of on the allotment site.	
	She has asked that Tracey Crouch be informed so that we can use her	
	support.	
	Discussion on any outstanding costs (none) and the lady who offered to	
	buy the hall. Clerk spoke to estate agent and he has not heard from her	
	for a year.	
	Discussion on the fact that the PC own the hall and the Village Hall	
	Committee run it as a charity, clerk confesses she doesn't really know	
	whose responsibility is whose and she works for both. Cllr Head does	
	know and makes sure the messages go to the correct group.	
	Chair says there is no point in looking backward now and that a decision	
	has to be made about the future.	
15.	RECREATION GROUND:	
	Clerk asks the PC for permission to ask Mr West if he could cut the grass	
	behind the path and the area by the Tramway. She has had complaints	
	about the nettles and the brambles. There was a big discussion last year	
	on turning it into a wildlife meadow but this was put back due to	
	discussions on turning it into a car park. Discussion on the shrubs that	
	volunteers put in but they are unsustainable.	
	PC agree to have it cut.	
16.	GENERAL VILLAGE BUSINESS:	
16.1	Discuss and approve matters for Community Magazine:	
	Defribs information.	
	Clerk to send round for agreement	
16.2	Walking bus and school questionnaire.	
	Cllr Baker had Governor's meeting, the Head was not keen on doing a	
	questionnaire. The walking bus is to restart in September.	
16.3	Bus stop on Knowle Rd	
	Clerk has had 2 quotes to put a bus stop in and has chosen a design.	
16.4	Using these figures she will be applying to KCC for match funding.	
16.4	Residents suggestion for Skate park	
	A resident has done a petition on Facebook for a skate park in Peters	
	Village. Burham Village had one built at a cost of £120K plus maintenance	
	and insurance. Tracey Crouch has asked the resident to send her the	
17.	petition but it was not fully supported. ADMINISTRATIVE AND FINANCIAL MATTERS:	
17. 17.1		
17.1	Approval of accounts signed by Finance Committee	
17.2	Cllr Rimmington has signed off last month's bank statement Defribulator for PV.	
11.2	Cllr Rimmington has approached a couple of funders, has received £500	
	and is waiting for Orbit to offer some more and Trenport to see if they	
	will agree for it to be fixed to the new community hall or the new co-op.	
	Costs will be about £1200 + fitting and a cabinet. All agreethis is a good	
	idea. It will need power, and pads and batteries have to be checked.	
	Chair asks if there won't be one in the new medical centre but this has	
	not been started yet and there would be a question of access. Andrew	
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Kennedy is to look into PLI. Discussion on the defribulater being bought	
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Ask Trenport about the sign	
Clerk leaving and time scale	
All applications for the new clerk will be in by Friday, Chair to give first	
vet. 3 councillors to interview 3 candidates. Criteria experience and qualifications	
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No parish office so make sure they can work from home. Internet	
connections, printers and other equipement may have to be supplied.	
Interview on Tuesday or 'Wed.	
CORRESPONDENCE:	
DATE OF NEXT MEETING:	
August 3 rd 2021	
QUESTIONS FROM COUNCILLORS, CHAIRPERSON AND CLERK:	
Cllr Gray. Another table top sale on Rec on 18 th Funday 28 th August	
Cllr Parris An under 6 football team asked to use the Rec but it already	
has too many users on a Saturday.	
Cllr Savaryn asks about the law on bonfires. There is no law against it but	
clerk thinks if it is a regular occurance environmental health might get involved.	
Clerk buy book of declaration on Acceptance all agree	
 Meeting finished 9.45	
	and maintained by PC and using the same code. Is the PC happy to fund it? All agree. Ask Trenport about the sign Clerk leaving and time scale All applications for the new clerk will be in by Friday, Chair to give first vet. 3 councillors to interview 3 candidates. Criteria experience and qualifications. Interview panel ClIrs Bell, Parris and Baker The Chair asked if all were in agreement with this system and there were no objections. Clerk to forward all applications to PC No parish office so make sure they can work from home. Internet connections, printers and other equipement may have to be supplied. Interview on Tuesday or 'Wed. CORRESPONDENCE: DATE OF NEXT MEETING: August 3 rd 2021 QUESTIONS FROM COUNCILLORS, CHAIRPERSON AND CLERK: ClIr Gray. Another table top sale on Rec on 18 th Funday 28 th August ClIr Parris An under 6 football team asked to use the Rec but it already has too many users on a Saturday. ClIr Savaryn asks about the law on bonfires. There is no law against it but clerk thinks if it is a regular occurance environmental health might get involved.

Finances up	to June 23	rd 2021						
Current account Nat West					£€	5,387.57	£	68,257.57
Savings account Nationwide					£	-		
RINGFENCE	TOTALS							
Monies from	n car park d	onations			£	870.00		
Monies for V					£	100.00		
Monies from	membersh	nip grant			£	1,900.00		
Receipts ma	de up to Ju	ine 23rd						
25/05/2021	VAT refund	ł			£	1,075.88		
01/06/2021	F&C van				£	135.00		
10/06/2021	Transfer fr	om Buildin	g So	ciety	£2	20,487.60	£2	21,698.48
Payments m	ade up to	June 23rd						
24/05/2021	Eon	Streetlight	s		£	18.42		
28/05/2021	Just Peach	Flowers			£	41.00		
25/05/2021	КСС				£	134.10		
01/06/2021	PWLB	Loan paym	nent	:	£	5,224.04		
02/06/2021	EE	Phone			£	15.00		
02/06/2021	EDF	CCTV			£	17.00		
03/06/2021	Google	Email			£	12.72		
04/06/2021	Screwfix	Litter volu	ntee	er	£	42.59		
07/06/2021	N Grimes	Salary&expenses		£	1,050.79			
07/06/2021	N Grimes	Office rental		£	216.66			
07/06/2021	L Phillips	Litter ward	len		£	397.31		
09/06/2021	T Reed	Donation			£	50.00		
23/06/2021	Recycling4	Youth hut	rem	oval	£	300.00		
23/06/2021	E On	Streetlight	s		£	19.03	£	7,538.66
Payments to	be agreed	July meet	ing					
	N Grimes	Salary&ex	ben	ses	£	1,095.81		
	L Phillips	Litter ward	len		£	387.59		
	N Grimes	Office rent	al		£	216.66		
	HMRC	PAYE			£	203.00	£	1,903.06
ESTIMATED	BALANCES							
Nat West account			£€	53,578.51				
RINGFENCE	RINGFENCED TOTALS							
Car park			£	870.00				
Village in Blo	om		£	100.00				
Membership	Membership grant		£	1,900.00			£	56,448.51